

LDSC Simplified Incident Report Form

1. Refer to “LDSC Incident Reporting Procedures” for details on incident reporting.
2. The LDSC Incident Report Form may also be used, especially for incidents at camps.
3. Email a copy or photo of the form to incident@ldsc.ca **by the end of the day on which the incident occurred.**

Type of Incident:

Physical incident Near Miss Interpersonal Incident

Date of Incident: _____ **Time of incident:** _____

Location of Incident: _____

Names (identifying features) of individuals directly involved: _____

Names (or identifying features) of Witnesses: _____

Was it possible to document the situation by taking photos? Yes No

Describe the incident in detail (include additional attachments if needed, any any photos with the electronic submission).

Form prepared by: _____

Signature: _____ Date: _____