LDSC Incident Report Form

See some guidelines on the next page. Email a copy or photo of the form to incident@ldsc.ca by the end of the day on which the incident occurred if possible. Arrange for the paper form to be picked up by the Safety Officer.

	nt (see back page): ☐ General Incident	□ Safety Concer	n □ Safe	e Sport	
Date of Incident:Time of incident: Location of Incident:					
Names (identifying features) of individuals directly involved:					
Names (or iden	tifying features) of Wit	nesses:			
Was it possible	to document the situation	n by taking photos?	Yes No		
	cident in detail (include nic submission. More spa	e additional attachments in additional attachments attached	f needed, and	d any photos	
Form prepared I	ру:				

Version 6.0 (July 15, 2024)	
Signature:	_Date:

Additional space for capturing information if necessary.			

Form Guidelines

The purpose of this form is to help ensure LDSC is a safe place for everyone in our sailing community. Incidents happen and it's important we learn from them.

Classification:

Emergency	Serious injury; fire; watercraft in distress; vandalism or break-in; physical violence; emergency services likely involved
General Incident	Event that caused Injury or damage; close call that could have resulted in damage or injury; non-physical interpersonal incident; unsafe use of the club
Safety Concern	Hazard that could cause harm; faulty equipment, deficiency in safety equipment (ex missing first aid kit)
Safe Sport	Maltreatment or misconduct of any kind or a breach of Sail Canada or LDSC code of conduct or any LDSC Policy LDSC Incident Report is encouraged but optional.

Please provide as much information you can think of that would help the LDSC leadership assess if changes to equipment or polices are required. Photos or other documentation of what happened are very helpful as well.

Email to safety@ldsc.ca preferably the same date as the incident.