

LDSC Incident Report Form

See some guidelines on the next page. Email a copy or photo of the form to incident@ldsc.ca by **the end of the day on which the incident occurred if possible**. Arrange for the paper form to be picked up by the Safety Officer.

Type of Incident (see back page):

- Emergency General Incident Safety Concern Safe Sport
(Optional)

Date of Incident: _____ **Time of incident:** _____

Location of Incident: _____

Names (identifying features) of individuals directly involved: _____

Names (or identifying features) of Witnesses: _____

Was it possible to document the situation by taking photos? Yes No

Describe the incident in detail (include additional attachments if needed, and any photos with the electronic submission. More space on the back page).

Form prepared by: _____

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Signature: _____ Date: _____

